



**STATE PROGRAM MANAGEMENT UNIT (SPMU) FOR
SCHEME FOR STATE WIDE ROLL-OUT OF e-DISTRICT
MMP IN UTTAR PRADESH**

**MINUTES OF MEETING FOR DISCUSSION ON DATA
DIGITIZATION STRATEGY AND OTHER
RECOMMENDATIONS FOR SUCCESSFUL PROJECT
IMPLEMENTATION**

11th March 2013

Basti, Uttar Pradesh

Date	11 th March 2013, 10.00 AM to 5.00 PM	
Meeting	Meeting for discussion on Data Digitization strategy to be formulated for 69 Districts covered under e-District State Wide Roll out and other key recommendations for successful Project Implementation	
Venue	Collectrate - Basti, Uttar Pradesh	
Key Attendees	CLIENT	Ernst & Young Services Pvt. Ltd. (SPMU)
	1. Mr. Anil Kumar Damele, District Magistrate, Basti	Mr. Ajay Mohan Srivastava, Senior Consultant
	2. Mr. Ram Araj Maurya, Chief Development Officer – Basti	
	3. Mr. U. B. Mull, District Informatics Officer & Technical Director, NIC – Basti	
Key Discussion Points	<p>A. DISCUSSION POINTS ON DATA DIGITIZATION:</p> <ol style="list-style-type: none"> Pariwar Register - On priority, digitization of Pariwar Register may be done. The Pariwar Register database may be integrated with other services database i.e. Caste/ Domicile / Income /Pension etc. Each Pariwar Register may have Pariwar ID and Member ID. Each isolated service database will have relevant Pariwar ID and Member ID. For example, in case the request for Income certificate is received, after verification of income details, the Income certificate database may be updated and subsequently the Pariwar ID and Member ID should be embed in income database. In case the request for re issuance of income certificate is received, the Approval / Verifying Authority may verify the same from Income certificate database and subsequently since the Pariwar Id and Member ID is linked, the authorities may verify the Applicant's other details. Visa- Versa, Since the Pariwar register is linked to other service databases, at any point of time, Applicant identity may be retrieved from the Pariwar register. Service for issuance of certified copy of Pariwar register may be added. ADO panchayat may be provided the ownership of regular updation of Pariwar Register. Time stamping may be provision in the Application Software when the Database gets updated. 	

3. Access of Pariwar Register database should also be available at the level of CSC. CSC operator while registering the requests should first retrieve the Applicants details from the database and if available pick / associate the relevant record with the service request. E-Forms to be used for entering the service requests at the level of CSC.
4. It was recommended to follow only electronic end to end workflow system for the delivery of e-services (which are identified under e-District project) and to stop manual processing of the requests. This would enrich that database and need for physical verification can be eliminated to an extent and services could be delivered with minimum delivery time. Service delivery should be based only from verification / updation of online database. In case the Applicant's details are not available in the Database, after physical verification, the database should be mandatorily updated by the verifying authority and then the service to be rendered.
5. Like as the case of Ration card, the online Pariwar Registers may be available in public domain. By this, the citizen would have view of online Pariwar Registers and same would get regularly updated.
6. Available database such as PDS, Revenue court cases, Recovery certificate and others should be targeted and integrated with e-district.
7. **Land Record / Bhulehk** – Certified copy of Khatauni is being delivered at CSC's under SSDG project. There is a local server which gets updated on real time basis and there is a central server which is updated in every 30 days. There is an electronic file which is provided by Tehsil officials to NIC which have updated Land records till date. NIC update that file over the central server and thereafter the records in central server get updated. The same process as being adopted under SSDG project may be used in the e-district project. As per the process, the Applicant applies at CSC. Applicant has to provide Area Details, Khata no. /Khasara no. / Gata number / any other relevant data. CSC operator validates the details from Bhulekh portal (Bhulekh.up.ni.in) and registers the request and forward the same to the concerned tehsil's Registrar Kanungo. RK receives the Application and access the details of Khantuanani from the Local server and generates the copy of Khatuanani and

embed his / her digital signature and forward the digitally signed certified copy of Khantuani to the CSC operator. CSC operator prints the digitally signed certified copy of Khantuani and hand it over to the Applicant.

8. **Pension** –All data of Pensioners is already in Digitized form. Data is being updated regularly and is available at local District level. Updated data of Pensioners is sent to the respective Pension Directorate. Pension Directorate have prepared and provided access to the District Authority of online software from where updated details of Pensioners can be accessed any time. This central database may be integrated with e-District so that details of exiting Pensioners can be retrieved and new Pensioners may be added.
9. **Public Distribution System / Ration card** – All ration cards of the State are digitized. Citizen can view the details of their Ration card from the PDS portal (fcs.up.nic.in). Database is maintained at Central server. This central database may be integrated with e-District, so that details of existing Ration card holders can be retrieved and new Ration card holders may be added. Services pertaining to e-Districts may be processed in case of availability of central database.
10. **Recovery Certificate** – There is a software application in place and is available at UP Board of Revenue portal (bor.up.nic.in). All requests pertaining to Recoveries is sent to the DM office by the concerned department i.e. Banks / UPPCL / EXCISE/ COMMERCIAL TAX / TRANSPORT / ENTERTAINMENT TAX / STAMP & REGISTRATION. Data entry is done over the software and request is processed. After collection of dues and by the permission of SDM / Tehsildar, collection details are entered in the software. Board of Revenue software / database may be integrated with e-District Application for providing e-District services.
11. **Revenue Court case** - There is a software application named as Revenue Court Cases Monitoring System (RCCMS) which provide the details of Open / Pending revenue court cases and is available at UP Board of Revenue portal (bor.up.nic.in). This central database may be integrated with e-District so that other Revenue court case services identified in e-District project may be provided.
12. Since Pariwar register only belongs to citizens of rural area, there is a need of creation of another database that may consist details of citizen's residing in the

	<p>urban area and hence details of citizen residing in urban area can get verified. Departments / Bodies like Nagar Panchayat / Nagar Parishad may be contacted for creation of database for the citizen residing in Urban areas.</p> <p>B. ISSUES IN PILOT IMPLEMENTATION:</p> <p>13. Proper guidelines for hiring of e - DM's may be provided by CeG to the District Administration along with stipulated time frame.</p> <p>14. Since connectivity of e-district centers (to be constructed in Tehsils and Blocks) is dependent over SWAN, therefore there is a need to ensure high availability of SWAN connectivity. Presently connectivity through SWAN is very poor / not available in few PoP's due to infrastructure maintenance issues.</p> <p>15. In order to initiate the e-District project, there is a need to strengthen Lokwani / District e-Governance Societies. It is requested from CeG to issue instructions for the renewal of Society where the same is not renewed.</p> <p>16. In view of recent instructions received by Center for e-Governance, U.P regarding revenue sharing of fee collected from citizen for disposal of e-District services, it is requested from CeG to issue instructions regarding how the payments in different heads would be transferred i.e. from SCA to DeGS, DeGS to CeG etc.</p> <p>17. The e-District application User ID's may be linked to relevant Revenue Village so that Application should get auto forwarded to the concerned verifying authorities.</p>
<p>Key Action Points</p>	<ol style="list-style-type: none"> 1. State NIC may be contacted for discussion and formulating strategy for integration of available Databases of other projects with e-District. 2. Directorates of Old Age / Widow / Handicap pensions may be contacted for integration of Pension Database with e-District. 3. PDS department may be contacted for integration of Ration card database with e-District. 4. UP Board of Revenue may be contacted for integration of Recovery Certificate & Revenue Court Case Monitoring System Application / database with e-District. 5. Proper SWAN connectivity to be ensured.